

Booking Form



Caroline Chisholm School at the Wooldale Centre for Learning, Wooldale Road, Northampton NN4 6TP

Bookings and Enquiries
 Telephone: 01604 677760 Fax: 01604 677763
 Email: wooldale@kajima.co.uk

Your booking will be confirmed, based on the information provided on this form. If your circumstances change during the booking - for example, if your insurance policy is renewed, you change address or somebody new take's over the booking - you must let Kajima Community know as soon as possible. Failure to do so may result in a termination of the booking.

1. YOUR DETAILS	2. INVOICE DETAILS (If Different)
Name :	
Organisation/Club	
Charity/Club Affiliation	
Address :	
Postcode :	
Tel No : Daytime	
Tel No : Evening	
Email address	

2. SPORT FACILITIES	Activity	No of Courts	Changing Rooms	Gender				
				Male	Female	Mixed	Adult	Junior
	Please Tick			Please Tick		Please Tick		
Sports Hall	<input type="checkbox"/>		Yes/No					
Gymnasium	<input type="checkbox"/>		Yes/No					
Astrotuft Pitch	<input type="checkbox"/>		Yes/No					
Grass Pitch	<input type="checkbox"/>		Yes/No					
Outdoor Hardcourt Area	<input type="checkbox"/>		Yes/No					
Primary School Hall	<input type="checkbox"/>							
Other (Please State)	<input type="checkbox"/>							
Any Special Requirements								

3. OTHER FACILITIES	Activity	No Of Attendees	Gender				
School Hall	<input type="checkbox"/>						
Drama Studio	<input type="checkbox"/>						
Classrooms	<input type="checkbox"/>	Number Requ'd					
Lecture Theatre	<input type="checkbox"/>						
Conference Room	<input type="checkbox"/>						
Dining Hall	<input type="checkbox"/>						
Other (Please State)	<input type="checkbox"/>						
Any Special/Equipment/Furniture Requirements							

4. Will music be performed during the hire?		Type of Music
Live Music	Yes / No	
Recorded	Yes / No	

5. Hire Dates	
Dates	From <input type="text"/> to <input type="text"/>
Day	<input type="text"/>
Excluding	<input type="text"/>
Time	<input type="text"/> to <input type="text"/> am/pm

Please note bookings are based on duration of 55 mins to allow for equipment changeovers

TOTAL PRICE £ per hour

6. In signing this booking form I agree to be personally responsible for the repayment of all fee's and agree to be legally bound by the terms and conditions of hire. (Please Circle) Yes No

Signed Date

When completed this form should be returned either by post/fax to address/fax number above